

# Letter to the Pastor Requesting the Sacrament of Confirmation

Sample Letter of What Your Letter Should Look Like

Date: 00/00/00

Reverend Leo Song, Pastor  
St. Raphael Roman Catholic Church  
600 Newbridge Road  
East Meadow, NY 11554

Dear Father Leo,

[Content of your letter]

Sincerely,

*John Doe*

John Doe

Sign your letter in cursive and print your name under your signature.  
Under that, please write your class time, day and teacher

You should include the following:

- Tell Father Leo why you want to receive Confirmation and why you think you are ready to do so.
- Some things that you have learned throughout your years of religious education to prepare you for this.
- One or two things that have impacted you and helped you experience God's presence in your life.
- How you feel the gift of the Holy Spirit can change or strengthen you (remember the gifts and the fruits of the spirit)

Your letter must be **typed**. If your letter is incomplete, it will be returned to you to complete it.

Return completed letters to the Faith Formation Office at [StRaphaelConfirmationPaperwork@gmail.com](mailto:StRaphaelConfirmationPaperwork@gmail.com)

**This letter is due by May 1<sup>st</sup>, 2026.**